

MINUTES OF THE SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF  
PLEASANT VALLEY WATER DISTRICT

January 26, 2021

The Board of Directors of the Pleasant Valley Water District held a special board meeting on Tuesday, January 26, 2021 via Microsoft Meeting video. A quorum was established, and the meeting was called to order by Katie Durham of Provost and Pritchard at approximately 12:03 p.m. Directors attending the meeting were Brad Gleason, Craig Finster, Joseph Lovelace, Ryan Gregg, Bill Reiman and James Nichols. Others also in attendance were Brian Ehlers, Calvin Monreal, Kristi Robinson, David Kahn (General Counsel), Katie Durham, Conor Gillespie, Rod Stiefvater, Dustin Walker, Chris Whelan, Sarah Woolf, Glenn Allen, Morgan Halpenny, Cody Tolbert, Tony Marci, Annette Harrington, Gilbert Castellon, Chuck Nichols, Jon Reiter, Karen d'Artenay, Bruce Allbright, Peter Allbright, Leyla Mostafavi, Sean Brewer, Trilby Barton, Will Gleason, Zachary Just and Donna Wilt (bookkeeper).

CORRESPONDENCE. None at this time.

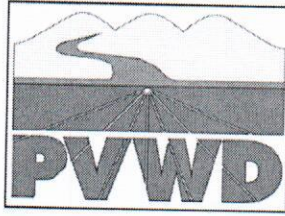
APPROVAL OF MINUTES. The minutes of the Special Board Meeting on November 17, 2020 were addressed. Director Lovelace motioned to approve the November 17, 2020 Minutes, which was second by Director Reiman. The motion was unanimously approved by the attending Directors.

ADMINISTRATION. The Board discussed the following items.

- A. Ongoing District Tasks – President Gleason presented to the Board a list of the ongoing District tasks.
- B. New Bank Account – The Board reviewed the Letter of Authorization to Union Bank.
- C. Procurement Policy – The Board reviewed and discussed the proposed Procurement and Purchasing Policy. Director Lovelace motioned to Adopt the Procurement and Purchasing Policy, which was second by Director Reiman. It was unanimously approved by the attending Directors.

FINANCIAL MATTERS. The Board reviewed the following matters.

- A. December 31, 2020 Financial Statements – The Board reviewed the Financial Statements as of December 31, 2020.
- A. Paying and Ratifying the Bills – The Board reviewed the bills that had been paid since the November 17, 2020 Board Meeting. Director Lovelace motioned to ratify and approve



the bills in the Board packet, which was second by Director Reiman. It was unanimously approved by the attending Directors.

B. Tax Collection Update – Calvin Monreal of Provost and Pritchard reported to the Board that we should receive the 1<sup>st</sup> installment by the end of February, first of March.

NOMINATION AND APPOINTMENT OF DIRECTOR TO FILL VACANCY (GOV. CODE 1780). The Board discussed appointing a Director to fill the vacancy of Ross Allen. Director Allen resigned December 17, 2020. A public notice was posted and the County of Fresno was notified of the vacancy.

A. Open Nominations – The Board heard from Dustin Walker. Director Reiman motioned to appoint Dustin Walker to the Board, which was second by Director Lovelace. It was unanimously approved by the attending Directors.

ENGINEER'S REPORT. Calvin Monreal of Provost and Pritchard reported to the Board on the following matters.

A. North Pipeline – All Reimbursement Agreements have been signed and are in place. Calvin Monreal would like to set-up a meeting with the Partners, Provost and Pritchard and Catalyst Services and report to the Board.

DIRECTOR COMMENTS. None at this time.

ADJOURN TO CLOSED SESSION.

RECONVENE TO OPEN SESSION. General Counsel David Kahn reported to the Board that there was nothing to report.

ADJOURNMENT. Director Reiman motioned for adjournment, which was second by Director Lovelace. The motion was unanimously approved by the attending Directors. The meeting was adjourned at approximately 1:33 p.m. The next meeting will be on Tuesday March 23, 2021 directly after the PVGSA meeting.

Respectfully submitted,

  
James S. Anderson, Secretary