

MINUTES OF THE SPECIAL MEETING OF  
THE BOARD OF DIRECTORS OF  
PLEASANT VALLEY WATER DISTRICT

November 17, 2020

The Board of Directors of the Pleasant Valley Water District held a special board meeting on Tuesday, November 17, 2020 via Microsoft Meeting video. A quorum was established, and the meeting was called to order by Katie Durham of Provost and Pritchard at approximately 10:57 a.m. Directors attending the meeting were Brad Gleason, Craig Finster, Joseph Lovelace, Ryan Gregg and Bill Reiman. Directors not in attendance were Ross Allen, and James Nichols. Others also in attendance were Brian Ehlers, Calvin Monreal, Eric Abrahamsen, Kristi Robinson, Roy Jimenez, David Kahn (General Counsel), Katie Durham, Conor Gillespie, Rod Stiefvater, Dustin Walker, Antonio Bejarano, Chris Whelan, Sarah Woolf, Glenn Allen, Morgan Halpenny, Ronnie Koetsier, Cody Tolbert, Tony Marci and Donna Wilt (bookkeeper).

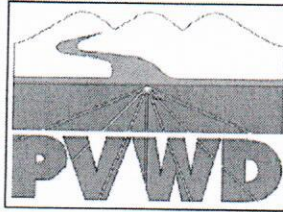
CORRESPONDENCE. None at this time.

APPROVAL OF MINUTES. The minutes of the Special Board Meeting on October 6, 2020 were addressed. Director Lovelace motioned to approve the October 6, 2020 Minutes, which was second by Director Reiman. The motion was unanimously approved by the attending Directors.

ADMINISTRATION. The Board discussed the following items.

- A. Website – Katie Durham reported to the Board that the website is being updated and would become interactive.
- B. New Bank Account – Katie Durham reported to the Board that the Water District is in the process of opening a new bank account with Union Bank in Coalinga. The suggested signers of the account are Craig Finster, Joseph Lovelace and Ryan Gregg. President Gleason motioned to approve Union Bank as the new PVWD bank and to authorize Craig Finster, Joseph Lovelace and Ryan Gregg as signers for the account, which was second by Director Reiman. The motion was unanimously approved by the attending Directors.
- C. Procurement Policy – The Board reviewed the proposed Procurement and Purchasing Policy. President Gleason suggested that M. Green & Company, LLP, our auditors, review the policy.

NOMINATION AND APPOINTMENT OF VICE PRESIDENT AND TREASURER. The Board discussed appointing a Director to fill the vacancy of Vice President and appointing a Director as Treasurer.



A. Open Nominations – President Gleason motioned to have Director Reiman as Vice President to fill the vacancy left by Director Devine, which was second by Director Gregg. It was unanimously approved by the attending Directors.

B. Open Nominations – President Gleason motioned to have Director Gregg as the new Treasurer, which was second by Director Lovelace. It was unanimously approved by the attending Directors.

FINANCIAL MATTERS. The Board reviewed the following matters.

A. Paying and Ratifying the Bills – The Board reviewed the bills that had been paid since the October 6, 2020 Board Meeting. President Gleason motioned to ratify and approve the bills in the Board packet, which was second by Director Gregg. It was unanimously approved by the attending Directors.

B. Tax Collection Update – Calvin Monreal from Provost and Pritchard reported to the Board that the 2020-2021 assessments have been added to the County of Fresno tax bills.

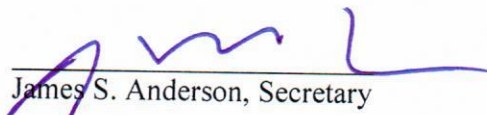
ENGINEER'S REPORT. Calvin Monreal and Katie Durham of Provost and Pritchard reported to the Board on the following matters.

A. North Pipeline – Calvin Monreal would like to put a presentation together for the next meeting with Catalyst Services. Katie Durham reported that there are 3 Reimbursement Agreements that still have not been signed.

DIRECTOR COMMENTS. None at this time.

ADJOURNMENT. President Gleason motioned for adjournment, which was second by Director Finster. The motion was unanimously approved by the attending Directors. The meeting was adjourned at approximately 11:19 am. The next meeting will be on Tuesday January 26, 2021 directly after the PVGSA meeting.

Respectfully submitted,

  
James S. Anderson, Secretary