

MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF
PLEASANT VALLEY WATER DISTRICT

May 26, 2020

The Board of Directors of the Pleasant Valley Water District held a special board meeting on Tuesday, May 26, 2020 via ZOOM video in accordance with Governor Gavin Newsom's Executive Order N-25-20 on March 18, 2020 for COVID-19. A quorum was established, and the meeting was called to order by President Brad Gleason at approximately 10:10 a.m. Directors attending the meeting were Brad Gleason, Ross Allen, Joseph Lovelace, James Nichols and Rod Stiefvater. Directors not in attendance were Craig Finster and Don Devine. Others also in attendance were Brian Ehlers, Calvin Monreal, William Gleason, Sarah Woolf, Kristi Robinson, Peter Allbright, Ryan Gregg, Chuck Herrin, Kyle Murai, David Kahn (General Counsel), Tony Marci, William Bourdeau, Cory Tolbert, Rex Buchannan, Dustin Walker, Phil Christensen, and Roy Jimenez.

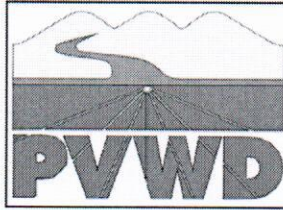
PUBLIC COMMENT: None.

APPROVAL OF MINUTES:

A. The minutes of the Board Meeting on March 24, 2020 were addressed. Director Stiefvater motioned to approve the March 24, 2020 Minutes, which was seconded by Director Lovelace. A roll call vote was taken with unanimous approval.

BOARD ACTION ITEMS: The board took action on the following items:

- A. Audited Financial Statements were reviewed M. Green audited the 2019 financials through year end June 30, 2019. Engineering Fees include; Pump Site electronic monitoring, and Water Wise costs. Not all of P&P costs are in Engineering Fees. Director Allen motioned to approve the Financial Audit, which was seconded by Director Nichols. A roll call vote was taken with unanimous approval.
- B. Review Auditing Firm Management Letter; M. Green indicated additional controls need to be put in place and segregation of duties identified. Director Stiefvater motioned to approve and ratify the hiring of a 3rd party to review the accounting every other month as well as the purchase license of Quick Books for PVWD which was put on the new computer purchased for the district. The motion was seconded by Director Lovelace. A roll call vote was taken with unanimous approval. Director Lovelace requested that a list of roles and responsibilities be created for Board and Staff roles for better clarification in the future.
- C. Acceptance of Financial Report; Director Allen motioned to approve the Financial Report, which was seconded by Director Nichols. A roll call vote was taken with unanimous approval.
- D. Payment/Ratification of Bills; Director Lovelace motioned to approve the Payment/Ratification of Bills, which was seconded by Director Nichols. A roll call vote was taken with unanimous approval and one abstention from Director Gleason.



- E. Authorize Assessments for 2020; Director Nichols motioned to approve the Assessment of \$5.75 for the 2020/2021 year and submit Resolution 2020-01 to Fresno County Tax and Assessors Office, which was seconded by Director Lovelace. A roll call vote was taken with a unanimous approval.

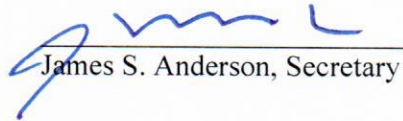
OTHER:

PVWDGSA Workshop – June 23rd, 2020 Water Wise will work to secure Harris Ranch as the location of the workshop.

PVWD July 28th, 2020 Board Meeting, at Harris Ranch.

ADJOURNMENT. Director Lovelace motioned for adjournment, which was second by Director Allen. It was unanimously approved by a roll call vote. The meeting was adjourned at approximately 11:11 am. The next Regular Board Meeting will be on Tuesday July 28, 2020 at 10:00 am.

Respectfully submitted,


James S. Anderson, Secretary