

MINUTES OF THE SPECIAL MEETING OF
THE BOARD OF DIRECTORS OF
PLEASANT VALLEY WATER DISTRICT

August 14, 2018

The Board of Directors of the Pleasant Valley Water District held a special board meeting on Tuesday, August 14, 2018 at 24505 West Dorris Avenue, Huron, California. A quorum was established, and the meeting was called to order by President Brad Gleason at approximately 10:05 a.m. Directors attending the meeting were Craig Finster, Brad Gleason, Tom Lovelace, James Nichols, Don Devine, Rod Stiefvater and Ross Allen via teleconference. Others also in attendance were Brian Ehlers, Calvin Monreal, Rex Buchanan, Joseph Lovelace, David Kahn, General Counsel, Morgan Halpenny, Janie Moehnke, Ted Chester, Mark Lovelace, and Donna Wilt, bookkeeper.

APPROVAL OF MINUTES. The minutes of the Special Board Meeting on May 22, 2018 were addressed. Director Stiefvater motioned to approve the May 22, 2018 Minutes, which was second by Director Finster. The motion was unanimously approved by the attending Directors.

ADMINISTRATION. President Gleason reported to the Board on the following items.

- A. Regular Meeting – President Gleason addressed the Board to consider changing the current Regular Meeting from the Second Tuesday in October to the Fourth Tuesday in July. Director Devine motioned to change the Regular Meeting from October to July, which was second by Director Lovelace. It was unanimously approved by the attending Directors.
- B. Special Assessment Collections – President Gleason presented to the Board to have the County of Fresno assume the task of collecting the Special/Benefit Assessments. Director Devine motioned to have the County of Fresno assume the Assessment collections, which was second by Director Allen. Brian Ehlers of Provost and Pritchard stated that the County of Fresno would need a Resolution to approve the County to collect and to state the amount to be collected. General Counsel David Kahn will draft the Resolution.
- C. Consultant – President Gleason reported to the Board that the demands of the District are becoming too time consuming and suggested that the Board hire a Consultant to help with some of the administrative duties. Director Gleason offered a few candidates for the position, Lance Johnson and Sarah Woolf. General Counsel Kahn suggested that the Board appoint a Committee to interview the candidates and report back to the Board with their findings. Director Nichols, Director Stiefvater and President Gleason offered to be on the Committee to search for a Consultant to assist in the administrative duties. Director Finster motioned to appoint President Gleason, Director Nichols and Director Stiefvater to this Committee, which was second by Director Nichols. It was unanimously approved by the attending Directors.

- D. Conflict of Interest Code – President Gleason reported to the Board that the Biennial Review of the Conflict of Interest Code is due for the Fresno County Board of Supervisors. The Board reviewed the Conflict of Interest Code and the suggested changes. Director Stiefvater motioned to approve the Conflict of Interest Code with the changes, which was second by Director Lovelace. It was unanimously approved by the attending Directors.

ENGINEER’S REPORT. Brian Ehlers and Calvin Monreal of Provost and Pritchard reported to the Board on the following items.

- A. Delta Mendota Water Authority (DWR) – Calvin Monreal reported to the Board that the DWR has ranked the Pleasant Valley Water District as a Medium Basin. The District is now required to be a Groundwater Sustainability Agency (GSA) and to have a Groundwater Sustainability Plan (GSP) in place by 2023.
- B. SGMA Recharge Survey – Brian Ehlers reported to the Board that they are working on the collected creek monitoring information and calculations to convert the information into acre feet to see what the flow was for the last year.
- C. US Bureau of Reclamation (USBR) – Brian Ehlers reported to the Board that he had been in contract with Irma at USBR and they are working on a cost to get the Central Valley Project (CVP) water into the District. The estimated cost is \$25,000 - \$30,000 to go through the process. Sarah Woolf suggested that the Board send a letter to Westlands Water District’s General Manager regarding the Conveyance Agreement. Provost and Pritchard will draft a letter for the Board’s review. General Counsel Kahn will review the Prop 218 to make sure that the Benefit Assessment funds can be used for this.
- D. IRWMP – Calvin Monreal has been in contact with Andrew Garcia and the DWR. The Board needs to submit \$2,937.50 to change boundary adjustments and the Board needs to submit a list of projects they are working on to the DWR today. Director Finster motioned to have Calvin submit the projects to DWR today, which was second by Director Devine. It was unanimously approved by the attending Directors.
- E. DWR – The Board reviewed the Agreement among the Department of Water Resources of the State of California, Tulare Lake Basin Water Storage District, Westlands Water District, San Luis Water District, and Pleasant Valley Water District for a Change in the Point of Delivery of Tulare Lake Basin Water Storage District’s State Water Project Table A Water. Ted Chester reported to the Board that this Agreement does not obligate PVWD to purchase any water. The Agreement just allows PVWD to be a governing board on the Agreement. Director Devine motioned to enter onto the Agreement, which was second by Director Stiefvater. It was unanimously approved by the attending Directors.

PRIVATE PIPELINE LANDOWNER'S REPORT. Calvin Monreal reported the following matter to the Board.

- A. Pipeline Update – Calvin reported to the Board that the Private Pipeline has used 1,336 acre feet from March 2018 – July 2018. Director Stiefvater stated that the pipeline is being converted to automatic today.

FINANCIAL MATTERS. The Board reviewed the following matters.

- A. Balance Sheet – The Board reviewed and discussed the June 30, 2018 Balance Sheet.
- B. 2017-2018 Budget – The Board reviewed and discussed the 2017-2018 Budget to Actual Report.
- C. 2018-2019 Budget - The Board reviewed the 2018-2019 Budget and discussed the Benefit Assessment rate of \$5.25 for the 2018-2019 year. Director Devine moved to approve the BA rate of \$5.25, which was seconded by Director Finster. It was unanimously approved by the attending Directors.
- D. Prop 218 – The Board discussed approving the 2018-2019 Budget and the 2017-2018 Financial Statements. \$51,000 will go to a Reserve Fund for any future Prop 218 expenses. Director Stiefvater moved to approve the 2018-2019 Budget and the 2017-2018 Financial Statements, which was second by Director Devine. It was unanimously approved by the attending Directors. The Board would also like to get a more accurate number of farmed and non-farmed acres for the October 2018 meeting.
- E. Ratify Bills – The Board reviewed bills that were paid after the May 2018 meeting. Director Devine moved to approve and ratify the bills, which was second by Director Finster. It was unanimously approved by the attending Directors.
- F. Delinquent Assessments – The Board discussed the outstanding Benefit Assessments on whether they should write them off or send letters to the landowners.

ADJOURNMENT. The meeting was adjourned at approximately 12:20 pm. The next meeting will be on Tuesday October 23, 2018 at 9:00 am.

Respectfully submitted,

James S. Anderson, Secretary