

**LAW OFFICES OF
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TO: Bob Viets

FACSIMILE NO: 559-935-5012

FROM: Melanie J. Aldridge, Esq.

DATE: September 10, 1999

NUMBER OF PAGES: 1

RE: Pleasant Valley Water District
Our File No. 50001.001

MESSAGE: The following language should be added as an agenda item if you wish to allow for a discussion of the Pleasant Valley Political Action Committee:

9. Pleasant Valley Political Action Committee. The board will discuss the existence of the Pleasant Valley Political Action Committee and may take action to eliminate any perceived relationship between that Committee and the District.

I will be in my office the rest of the afternoon. Let me know if you have any questions.

If there are any problems with this transmission, please call Debbie at (559) 438-5656.

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TO: Bob Viets

FACSIMILE NO: 209-935-5809

FROM: Melanie J. Aldridge, Esq.

DATE: September 8, 1999

NUMBER OF PAGES: 3

RE: Pleasant Valley Water District
Our File No. 50001.001

MESSAGE: Attached is a draft Notice of Special Meeting and a draft Agenda. The draft Notice is necessary whenever a meeting is held on a date other than provided for in the District's bylaws. This Notice is provided to the current directors and to anyone who has requested notice of any special meetings. The draft Agenda gives you an idea of the format used by many districts for their agendas. The draft Agenda also contains language which provides that the public may comment on any item on the agenda. As we discussed, the Brown Act prohibits a board from discussing an issue which is not included on the agenda. Therefore, it is generally better to list all of the potential topics to be discussed. As illustrated on the draft Agenda, a brief sentence generally describing the discussion or potential action to be taken should be included after each topic heading. I hope these examples are helpful. Please do not hesitate to call if you have any additional questions.

If there are any problems with this transmission, please call Debbie at (559) 438-5656.

CALL AND NOTICE OF SPECIAL BOARD MEETING

TO ALL DIRECTORS OF THE PLEASANT VALLEY WATER DISTRICT:

NOTICE IS HEREBY GIVEN that a special meeting of the Board of Directors of the Pleasant Valley Water District has been scheduled for September 16, 1999 at 10:00 a.m. at the District's office located at _____, Coalinga, California. The agenda for the special meeting is attached.

AGENDA

SPECIAL MEETING
OF THE BOARD OF DIRECTORS
PLEASANT VALLEY WATER DISTRICT
[Address]
Coalinga, California
September 16, 1999 at 10:00 a.m.

1. APPROVAL OF MINUTES. The Board will review and may approve the minutes for the Board's last regular meeting.
2. TREASURER'S REPORT. The Board will review and discuss the District's financial status including a review and possible ratification of those bills paid by District officers since the last Board meeting.
3. ANNUAL BUDGET. The Board will discuss and may adopt an annual budget and may take action to request pledges from District landowners.
4. ADJOURNMENT.

Members of the public may directly address the Board of Directors on any item of interest to the public within the Board's subject matter jurisdiction before or during the Board's consideration of the item.

*Same as Reita made
San Luis Water Assoc.*

- 1) Central Valley ^{Water} Proj Assoc. \$850
- 2) Az Water Com. \$30

Brak. 935-2604